## Request a CGC service using iLab

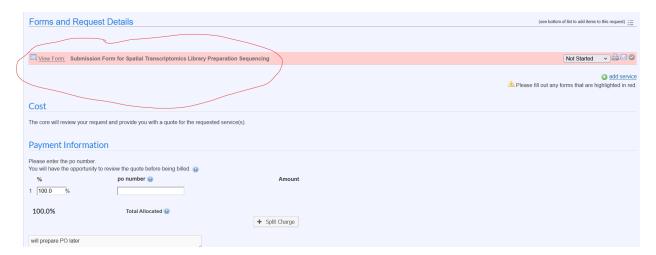
## 1.Go to the following website

https://uthealth.corefacilities.org//service center/show external/5169/uthealth cancer geno mics center

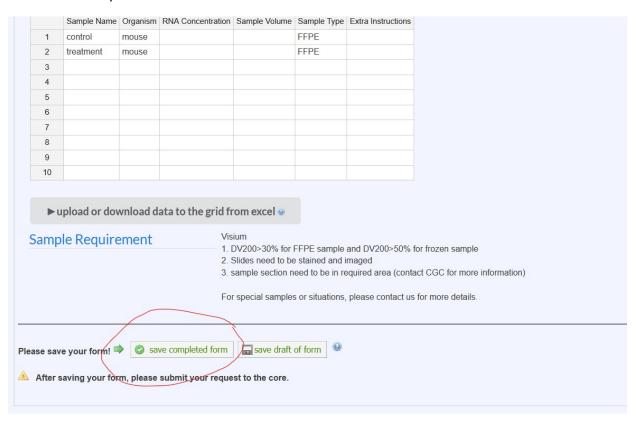
- 2. Sign in with your ilab login
- 3. choose one of the service categories



### 4. fill the project form



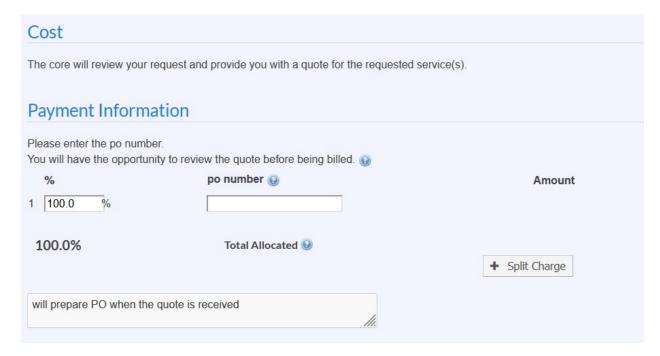
# 5. save the completed form



### 6. payment information

For the projects from UTHealth at Houston, please fill the CFS for the payment;

Fore the projects not from UTHealth at Houston, please fill payment information as below



# 7. submit request to core



8. a quote will be prepared when the request is received. The quote will be sent to you by CGC and a notification from ilab will be sent to you when the quote is generated. Please reply the notification email sent by CGC to confirm the quote. Please prepare a PO if the project is not from UTHealth at Houston. The project will proceed when the confirmation is received.

#### 9. Confirm the quote

The status of your project can view in "View My Requests" tab. Please proceed "Agree" if the quote is confirmed. Please prepare a PO if the project is not from UTHealth at Houston. The project will proceed when the confirmation is received. It will be appriated if you can reply the notification email sent by CGC to confirm the quote.

