



*This survey template allows the Overall Principal Investigator/Lead Study Team to obtain information from the relying site study team to determine whether particular regulatory or institutional requirements should be communicated to the Reviewing IRB.*

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## Potential Relying Site Study Team Survey

### *General Information*

1. Name of Study:
  
2. Overall Principal Investigator:
  
3. Name of Relying Institution:
  
4. Site PI Name, Degree, and Contact Information:
  
5. Main contact for this research at site other than PI – Name and Contact Information:
  
6. Name and title of person completing this survey:

### *Special Procedures and Populations*

1. Does the study involve any of the following special procedures or considerations?

The study team may enroll subjects with impaired decision-making capacity.

*If selected, describe below how the study team will verify someone is qualified to be the potential subject's Legally Authorized Representative.*

The study team may enroll wards of the state (e.g., foster children).



### *Medical Records*

1. Will medical records be accessed prior to written consent, or with a waiver of consent?  
Yes          No          Not applicable – no medical records will be accessed for this study

*If the study does not involve medical records, please skip to the next section.*

2. Describe how the PI will gain access to the records.

### *Data Handling and Storage*

1. How and where will data (e.g., electronic, paper, audio) be stored at your site?

2. Who will have access to the data?

3. How is subject confidentiality protected?