**TIME TO APPROVAL—FULL BOARD ONLY**

**Duration 1** - Median time in days between the date the IRB office receives the application and the date the IRB office sends notification to the PI requesting changes.

**Duration 2** - Median time in days between the date the IRB office returns the application for corrections to the PI and the date the PI re-submits a corrected application.

**Duration 3** - Median time in days between the date the PI re-submits the application and the date the protocol is reviewed by the fully convened IRB.

**Duration 4** - Median time in days between the IRB meeting date and the date the IRB sends stipulations to the PI.

**Duration 5** - Median time in days between the date the IRB sends stipulations to the PI and the date that the PI submits responses to the stipulations.

**Duration 6** - Median time in days between the date that a response to the stipulations is received by the IRB office and the date final approval is granted by the IRB with no contingencies remaining.

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**REPORT TO FACULTY AND STAFF ON CPHS ACTIVITIES**

-2016-

from

Anne Dougherty, MD

Vice President, Human Research Protection Program

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**Panel 1**
Chair: Rebecca Lunstroth, JD
Vice Chair: Kathleen Kennedy, MD
Coordinator: Stephanie Francisco, BA

**Panel 2**
Chair: Ben Barnett, MD
Vice Chair: George Delclos, PhD
Sr. Coordinator: Audrey Williams, PhD

**Panel 3**
Chair: Charles Miller, PhD
Vice Chair: Rita Swinford, MD
Vice Chair: Cathy Thompson, RN
Coordinator: Vanessa Fuller, BS

**Panel 4**
Chair: Max Buja, MD
Vice Chair: Ralph Frankowski, PhD
Coordinator: Cristal Casanova, BS

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**IRB Support Staff**
Director: Cynthia Edmonds, MLA
Sr. IRB Coordinator: Sylvia Romo, BSBM
Sr. Systems Analyst: Barbara Legate, BS
IRB Assistant: Olufemi Popoola, MPH
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**Research Compliance**
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Sr. Compliance Specialist: Carolyn McKinney, RN
Sr. Compliance Specialist: Elizabeth Gendel, PhD
Graduate Assistant: Noopur Singh, BSE
Graduate Assistant: Chaitra Muthalgiri, MBBS
Email: clinicaltrials@uth.tmc.edu
Website: www.uth.edu/ctrc

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**CPHS Office**
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Phone: 713.500.7943
The number of initial applications to CPHS has been increasing since UT Houston began using iRIS. From just over 500 new applications in 2005, CPHS received 1,149 initial applications in 2016 for review and approval.

The median turnaround time (which is the time between initial submission of the protocol and final approval) has steadily decreased. This includes the time that the protocol was on the researcher’s queue to address pre-screening concerns, such as missing documents and post review stipulations requests.

Responses to the CPHS Faculty Survey, including free text responses, are shared with the CPHS Executive Committee each quarter. The responses are helpful in continuous quality improvement of CPHS processes.

In 2016, CPHS approved 1010 new submissions of which only 150 were reviewed at a convened full board meeting. CPHS made 57 submissions not human subjects research determinations.

In 2016, CPHS reviewed and processed 12,229 submissions. The safety reports include reportable adverse events as well as data safety monitoring board reports.