Use of Screening Questions

The use of screening questions can greatly enhance your on-line recruiting experience by allowing you to ask a standard set of questions* to all your applicants. Gathering this information at the point of application can help you in evaluate your candidates and inform candidates about your evaluation criteria.

The screening questions may be weighted by relevance or set to eliminate candidates that do not meet your minimum criteria for consideration. Although our online system has an extensive screening question library for your use, it also has the flexibility that allows you to add your own set of screenings questions. For example - If a PhD is your minimum educational requirement, you may want to ask “Do you possess a PhD?” etc.

*When you create your screening questions you must limit your questions to those that are relevant to the position and the necessary qualifications.