

Sample Screening Tool

Applicant Name: _____

Name of Rater: _____

Position: _____

Date of Screening: _____

Preliminary Screens

- A. Ph.D. or Equivalent in appropriate discipline(s) in hand YES NO (IF NO, STOP RATING)
- B. Specialization(s) within the discipline YES NO (IF NO, STOP RATING)
- C. Two Years Teaching Experience at the college / university level YES NO (IF NO, STOP RATING)

Academic and Professional Preparation On a scale of one to four (with four being the highest score):

1.	Specific coursework	N/A	1	2	3	4
2.	Evidence of teaching ability	N/A	1	2	3	4
3.	Teaching experience with multi-cultural, international students	N/A	1	2	3	4
4.	Research, articles, etc.	N/A	1	2	3	4
5.	Participation in professional activities	N/A	1	2	3	4
6.	Other activities (including living abroad, special assignments, awards, fellowships, etc.)	N/A	1	2	3	4

Other Comments:

*N/A = Not Applicable/Not Available