Committee on the Status of Women (CSW)
January 20, 2015 - 12:00-1:00 p.m.
Minutes

Attendees: Susan Guerrero, Dr. Ezinne Ogburke, Janet Peri, Dr. Marenda Wilson, Dr. Mona Khan, Dr. Jing Wang, Cheryl Loudd, Mandy Boyce, Dr. Mary Ann Smith, Nesh Aqrawi, Dennie Clemons, Joan Hernandez-McClain, Michele Stanton, Shvon Lowe, Brenda Adams and Kathy Rodgers.

Absences: Dr. Amy Franklin, Dr. Allison Ownby, Jenna Taylor, Renee Williams, Stephanie Bradley and Sahar Sarfaraz.

I. Welcome & Call to Order
Ms. Jing Wang, 2014-2015 Chair, called the meeting to order at 12:00 p.m.

II. Approval of November 18, 2014 Minutes
A motion was made and seconded to approve the November 18, 2014 minutes with no changes.

III. Subcommittee Reports
   Awards Subcommittee
   Subcommittee members will create a timeline for the DPW Award and begin call for nominations as soon possible. The subcommittee is aiming for a luncheon in March, but will wait until a winner is identified to set a date.

   Outreach
   The winter clothing drive was a great success. Approximately 34 boxes/bags of clothing and toiletries were collected from SON, SOD, SOM, OCB, GSBS, SPH, UCT, HR and AE, and delivered to HCPC.

   Professional Development
   Susan Guerrero, Chair of the Professional Development subcommittee, will reach out to Ms. Abigail Smith from AMWA about how CSW can participate in their Women in Medicine lecture series. The CSW is collaborating with the UCSC on a Communications Seminar on April 20, 2015 and Game Plan for Career Success Seminar on June 2, 2015. The sub-committee will send details out to the committee on the brown bag seminar.

IV. Review CSW Brochure
The brochure was reviewed and approved. A group photo was taken to be included in the brochure. Once the photo is uploaded, the brochure will be ready for printing.

V. Open Discussion
   Communications Subcommittee
   The committee had lively discussion about the possibility of creating a Facebook page for the CSW. Members discussed the need to have a team on the CSW who will serve as administrators.
for the Facebook page and be responsible for pushing out new information. The benefits of a Facebook page are real time information and the opportunity for ongoing interaction. It was decided that a small pilot group (Marena, Cheryl, Joan) would meet with Jenna Taylor to get expert feedback on this proposal and bring more information back to the CSW in February. This discussion led to a discussion about the need for a Communications Subcommittee that could be responsible for maintaining the CSW website and Facebook page and for assisting with any communication going out from the CSW. A motion was made to create a subcommittee.

Email from Dr. Heidelberger
The CSW Chair received an email from Dr. Ruth Heidelberger requesting that the CSW assist with identifying women and soliciting nomination letters for university-wide awards. Members agreed that the committee cannot be responsible for identifying candidates and soliciting nominations on Dr. Heidelberger’s behalf. When appropriate, the CSW can assist with disseminating information about available awards.

VI. Adjournment
A motion was made and seconded to adjourn the meeting. Motion was approved and the meeting was adjourned at 12:57 p.m.