AURA Meeting Agenda
Wednesday, March 28, 2012
10:00 a.m. – 11:30 a.m.
MSB 2.135

- Introductions Jodi Ogden
- Self –Submit in Cayuse Krystal Toups & Ashley Popham
- Supplemental Aps using Cayuse Krystal Toups
- OSP Website Karen Niemeier
- Fringe Benefit Tiers Karen Niemeier
- Dual Salary Cap Worksheet Heather Cody
- Service Centers Ryan Bien
- ARRA Update Victoria Briscoe
- Frequency of AURA Meetings Jodi Ogden
- Hot Topics Jodi Ogden

Next meeting: May 23rd
Introductions

Jodi Ogden, MBA, CRA
Executive Director, Sponsored Projects Administration
Self-Submit Process

Cayuse424

Krystal Toups, CRA
Assistant Director, Grants

Ashley Popham
Systems & Reporting Specialist
Self-Submit Process

New Opportunity for Departments/PI to Submit Applications to the agency

- Only Cayuse424 Proposals
- A&F will need to be reviewed & approved by OSP prior to self-submitting.
Overview

Department/PI completes the A&F packet

Department/PI routes the A&F portion of the application to OSP for review

OSP reviews the application and works with the department on revisions

Department/PI tracks application for validation & Manage errors

Department /PI submits the final application to the Agency

The OSP reviewed & approved application is routed back to the Department/ PI with the added permission to submit
Overview cont

- Less than 3 minutes to submit
- Validation usually occurs within 10 minutes of the application being submitted
Opportunities

• Flexible deadline for science

• No wait time to submit applications to the agency

• Submission delegation & responsibility may be given to the Principal Investigator
Timeline

End of February
• Process developed
• Errors management outlined

March
• Small Test Groups

April
• Test Groups Continued

May
• Test Groups Continued
• Final Process & Training

June
• Go Live
Success Stories – 1st Test Group

• 3 Test Proposals
  o 2 SPH and 1 SOD

• 3 Successful Self – Submissions
  o 2 went error free
  o 1 with an error which was successfully managed by department.
Electronic Submission

NIH Administrative Supplement Requests

Krystal Toups, CRA
Assistant Director, Grants
NIH Administrative Supplements

- New electronic processes for submitting administrative supplement requests to the NIH
- NIH will now publish all administrative supplement programs as FOAs, not Guide Notices as done previously
- Submit via eRA Commons or Grants.gov
- Cayuse424 updated

NOT-OD-12-024: Notice of Two Pilot Processes for Submitting Administrative Supplement Requests Electronically to NIH

PA-12-100: Administrative Supplements to Existing NIH Grants and Cooperative Agreements (Admin Supp)

http://era.nih.gov/commons/user_guide.cfm
New OSP Website &
FY 13 Fringe Benefit Tiers

Karen Niemeier
Dual Salary Cap Worksheet

Heather Cody, MHA
Financial Analyst, Post-Award Finance
Dual Salary Cap Worksheet

Post Award Finance
Forms: FTE Salary Cap Worksheet
https://inside.uthouston.edu/finance/post-award-finance/forms.htm
Notice of Award

Issue Date: 02/27/2012

RESEARCH
Department of Health and Human Services
National Institutes of Health
NATIONAL INSTITUTE OF ALLERGY AND INFECTIOUS DISEASES

Grant Number: 

Principal Investigator(s): 

Project Title: Alternative Approaches for E. faecalis Infections

Ogden, Jodi S., MBA
Contracts Director
P. O. Box 20036
Houston, TX 77225

Award e-mailed to: osp@uth.tmc.edu

Budget Period: 03/01/2012 - 02/28/2013
Project Period: 08/01/2000 - 02/28/2015

Dear Business Official:

The National Institutes of Health hereby awards a grant in the amount of [redacted] (see “Award Calculation” in Section I and “Terms and Conditions” in Section III) to UNIVERSITY OF TEXAS HLTH SCI CTR HOUSTON in support of the above referenced project. This award is pursuant to the authority of 42 USC 241 42 CFR 52 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.
Service Centers

Ryan Bien
Director, Research Financial Management
ARRA Update

Victoria Briscoe
Assistant Director, Post-Award Finance
Hot Topics

Jodi Ogden