

IMM Poster Printing

All posters are printed on HP glossy instant dry photo-quality paper.

Price List

ITEM	PRICE
Cardboard Tube, 42"x 3"	\$5
Up to 56" in length poster print	\$35
Over 56" in length poster print	Contact Bonnie for special pricing
Priority printing fee for up to 56" w/out tube	\$8.75
Priority printing fee for up to 56" with tube	\$10.00
Priority printing fee for over 56" w/out tube	Contact Bonnie for special pricing
Priority printing fee for over 56" w/out tube	Contact Bonnie for special pricing

Timeline

Normal turnaround time for printing a poster is 2 working days. Priority Printing is available for those requesting posters with less than a two-working-day turnaround. A Priority Printing fee will be charged as total cost + 25% of total cost.

Templates

Templates for the lengths listed in the price list are available upon request. Please email bonnie.martinez@uth.tmc.edu

Types of File Submissions Accepted

PowerPoint (ppt or pptx)
Adobe Acrobat (pdf)

Restrictions

One dimension of your poster must be 42 inches or less.

Submission

There are two ways to submit your poster for printing.

- 1) Attach your PowerPoint/Adobe Acrobat file and the signed IMM Poster Printing Form in an e-mail and send it to bonnie.martinez@uth.tmc.edu
- 2) Bring your PowerPoint/Adobe Acrobat file on a thumb drive and a hard copy signed IMM Poster Printing Form to Bonnie Martinez's office (SRB 205E).