Minutes
Tuesday, October 20, 2015
12:00-1:00 p.m.
Committee on the Status of Women (CSW)


Absences: Amy Franklin, Kelly Moore, Vinu Perinjelli, Mona Khan, Mary Ann Smith, Catherine Troisi.

I. Welcome & Call to Order
Ms. Dennie Clemons, 2015-2016 Chair, called the meeting to order at 12:03 p.m. A service award was presented to Dr. Jing Wang, immediate past chair, for her leadership of the CSW in 2014-2015.

II. Approval of August 18, 2015 Minutes
A motion was made and seconded to approve the minutes with two changes: Daniella Chambers was present (online) but marked as both present and absent and Shvona Lowe was present but did not sign in.

III. Election of Officers for vacant Positions
CSW Chair, Dennie Clemons, opened the floor to nominations for the 2015-2016 positions of Chair-Elect and Secretary. Dr. Ezinne Ogbureke volunteered to run as Secretary and Shvona Lowe volunteered for Chair-Elect. Both positions were unopposed. A vote was called to approve both individuals for nominated the positions. CSW members voted unanimously for Dr. Ezinne Ogbureke as 2015-2016 Secretary and Shvona Lowe as 2015-2016 Chair-Elect.

IV. Sub Committee Assignments and Chairs

DPW Awards
Shvona Lowe, Chair
Nesh Aqrawi, Co-chair
Dennie Clemons
Dr. Ezinne Ogbureke
Dr. Mary Ann Smith
Dr. Vinu Perinjelli

Outreach
Renee Williams, Chair
Bonnie Schoenbein
Peggy Rose
Sondra Faul
**Professional Development**
Joan Hernandez-McClain, Chair  
Daniella Chambers, Co-Chair  
Susan Guerrero  
Dr. Catherine Troisi  
Dr. Amy Franklin  
Dr. Jing Wang

**Communications**
Elizabeth Huynh, Chair  
Kelly Moore  
Janet Peri  
Maria Apodaca Robin Jones

- **DPW**  
  Subcommittee will meet to discuss the DPW awards process and develop a timeline. Projected month for award luncheon will be March 2016 to align with Women’s History Month.

- **Outreach.**  
  Many suggestions were made for a possible outreach project in December to donate items to a shelter. Items mentioned to be collected were feminine hygiene products, toiletries and oral hygiene products. Subcommittee will develop a proposal for CSW to consider and present this at the next meeting.

- **Professional Development:**  
  Rather than co-sponsoring brown bag sessions with the UCSC the CSW would like to develop a large-scale panel discussion with about six female panel members. Suggestions were made to reach out to female deans and former DPW winners as possible speakers. This subcommittee will also organize and plan the new CSW Lean In group. Several CSW members attended the “Lean In” session with UT MD Anderson Cancer Center (UTMDACC) to determine if this is something in which the CSW would like to participate. A brief summary of the “Lean In” concept was provided to members. Ten copies of the book by Sheryl Sandberg was purchased with CSW funds to be distributed that to those CSW members participating in the pilot project. The goal is to roll out the pilot in the spring. Ms. Clemons will provide a written report of the UTMDACC Lean In Launch Kickoff that featured a keynote speaker and a panel discussion.

V. **Other Reports**
   a. Medical School Women Faculty Forum - Dr. Jing Wang and Kathy Rodgers attended this event and provided members with a brief overview.
   b. Women’s History Month – Members discussed plans for 2016, which may include a panel discussion event, Lean In initiatives, and CSW articles featuring UTHealth women leaders and past DPW winners.

VI. **Open Discussion**  
Conversation centered on the “Lean In” book. The committee learned the book can be obtained online as a PDF copy http://dailyfree-ebooks.blogspot.com/2013/08/lean-in-sheryl-sandberg-download-free.html. The relevance of mentorship forum and sponsorship for career development was also discussed.

VII. **Adjournment**  
A motion was made and seconded to adjourn the meeting at 1.10 PM. Next meeting will be on November 17, 2015.