Holidays

Labor Day September 2
Thanksgiving Holidays November 28, 29
December Holidays December 23*, 24, 25, 26, 27*, 30*, 31*
New Year’s Day January 1
Martin Luther King, Jr. Day January 20
Presidents’ Day February 17
Memorial Day May 26
Independence Holiday July 4

*Indicates “skeleton crew” holidays. If you have any questions, please call Human Resources at 713 500-3310, or visit the Website at: http://hr.auth.tmc.edu/vacation_holiday_schedule.html

Those employees who wish to observe a religious holiday or another day of remembrance other than the ones listed above may do so by requesting a vacation day or by working one of the skeleton crew holidays. In accordance with the Appropriations Bill, the university must “have on hand enough personnel to carry on public business” on all skeleton crew holidays.

*The maximum hours that may be carried over to the next fiscal year is based on the employee’s full-time equivalent (FTE) as of August 31st.

Adverse Conditions

In the event of inclement weather or other emergency, UTH Health employees and students may use the following means to find out the university's open/closed status:
• Employees with offices in the Medical School Building, UT Professional Building or Jesse Jones Library Building, call 713-500-7999.
• UT Harris County Psychiatric Center employees, call 713-741-5001.
• All other employees, fellows, residents and students, call 713-500-9996.
• Toll-free number if Houston numbers don’t work: 1-866-237-0107.
• In the event of imminent threat or harm to the campus such as an armed intruder or tornado, you can receive an emergency text message to your cell phone. For instructions to sign up and receive “UTHHealth ALERT” text messages, please visit the emergency page at https://www.uthoustonemergency.org
• Closings and other emergency conditions will be posted on the campus intranet (Inside UTH Health) at https://inside.uthouston.edu and on the university’s public website http://www.uthoustonemergency.org.
• Tune to local radio and television stations.
• Follow UTHEmergency (https://twitter.com/UTHEmergency) on Twitter to receive real-time updates pushed directly to your cell phone or personal email account.

If these communication media are out of order or do not provide adequate information, employees should call their supervisors. All employees and supervisors are reminded to keep contact numbers with them so that they can reach each other in case of emergency. Supervisors should exercise their best judgment in allowing employees to use appropriate leave time in the event of family emergencies or concerns about getting to work safely. Employees should discuss their situation with their supervisor.

Employees defined by their department as “essential” and employees and students with clinical obligations at hospitals and other locations should check with their supervisors.