

ADDENDUM 1

DATE: November 3, 2015
PROJECT: Landscape Maintenance Services
RFP NO: 744-R1603 Landscape Maintenance Services
OWNER: The University of Texas Health Science Center at Houston (UTHealth)
TO: Prospective Proposers

This Addendum forms part of and modifies Proposal Documents dated, October 12, 2015, with amendments and additions noted below.

1. **Section 2.3 – Criteria for Selection**

The criteria to be considered by University in evaluating proposals and selecting Contractor, will be **revised** to those factors below:

- 60% - Qualifications
- 40% - Cost

2. **Section 5.4 – Scope of Work**

5.4.11, G. Remove all limbs (4" in diameter or less) and new growth on the parent trunk or major branches within 10 feet of the ground.

5.4.16, A. Contractor will test and inspect each irrigation time clock and zone at each facility nine times per year (March – November, preferably at the beginning of each month). After each inspection, the Contractor will submit a work order or proposal to the University for each facility listing all irrigation billable items requiring repair and/or replacement.

Work on these items will not begin until the Contractor receives a University purchase order number or credit card approval on each work order/proposal.

System settings shall be set by the Contractor and monitored by Contractor and University personnel alike. Plant losses due to the improper setting of watering times/frequencies and repairs that are not made within a timely period will be at the Contractor's cost to remove and replace the affected plants/turf. All irrigation repairs directed to the Contractor must be completed within a period of 3-5 days after approval of the repair.

3. **Section 6 – Pricing and Delivery Schedule**

Replace existing Section 6 with *REVISED* Section 6; added RPC lot.

4. **NEW – Attachment B – Overhead Images of Facilities**

Overhead images of each facility included in this RFP are presented in Attachment B; red lines indicate lot lines.

5. Questions & Answers

QUESTION 1:

Attachment A shows that the pre-emergent and selective herbicide for turf is on an as needed basis. If agreeable, could you place a frequency such as 4 visits per year so that everyone is bidding the same frequency with the same expectations?

ANSWER 1:

A frequency of four (4) treatments should be sufficient. However, hand-weeding of invasive/stray plants during interim periods will be required on an as-needed basis.

END OF ADDENDUM 1