**Adverse Conditions**

In the event of inclement weather or other emergency, UTHealth employees and students may use the following means to find out the university's open/closed status:

- Employees with offices in the McGovern Medical School Building, UT Professional Building or Jesse Jones Library Building, call 713-500-7999
- UTHealth Harris County Psychiatric Center employees, call 713-741-5001
- All other employees, fellows, residents and students, call 713-500-5996
- Toll-free number if Houston numbers do not work: 1-866-237-0107

In event of imminent threat or harm to the campus, such as an armed intruder or tornado, or if the university status changes from "open and operational" during a weather event, you can receive an emergency text message to your cell phone. For instructions to sign up and receive "UTHealth ALERT" text messages, please visit the FAQ page at [https://go.uth.edu/FAQUTHealthAlert](https://go.uth.edu/FAQUTHealthAlert).

- Closings and other emergency conditions will be posted on the campus internet (inside UTHealth) at [https://inside.uth.edu](https://inside.uth.edu) and on the university's emergency website [www.uthhealthemergency.org](http://www.uthhealthemergency.org) (a link to the emergency page is also provided at the bottom of the UTHealth website).
- Follow UTHealth's Emergency Twitter account ([http://twitter.com/UTHEmergency](http://twitter.com/UTHEmergency)), Facebook page ([https://www.facebook.com/MyUTH/](https://www.facebook.com/MyUTH/)) and Twitter account ([https://twitter.com/UTHealth](https://twitter.com/UTHealth)) to receive real-time updates pushed directly to your cell phone or personal email account.

If these communication channels are out of order or do not provide adequate information, employees should call their supervisors and students should contact their professors or advisors. All employees and supervisors are reminded to keep contact numbers with them so that they can reach one another in case of emergency. Employees should discuss their situation with their supervisor and supervisors should exercise their best judgment in allowing employees to use appropriate leave time in the event of family emergencies or concerns about getting to work safely.

Employees defined by their department as "essential" and employees and students with clinical obligations at hospitals, clinics or other locations should contact their supervisors.

**FY 2018 Holidays**

<table>
<thead>
<tr>
<th>Holiday Type</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor Day</td>
<td>September 4</td>
</tr>
<tr>
<td>Thanksgiving Holidays</td>
<td>November 23, 24</td>
</tr>
<tr>
<td>December Holidays</td>
<td>December 22*, 25, 26, 27*, 28*, 29*</td>
</tr>
<tr>
<td>New Year's Day</td>
<td>January 1</td>
</tr>
<tr>
<td>Martin Luther King, Jr. Day</td>
<td>January 15</td>
</tr>
<tr>
<td>Presidents' Day</td>
<td>February 19</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>May 28</td>
</tr>
<tr>
<td>Independence Day</td>
<td>July 4</td>
</tr>
</tbody>
</table>

* Indicates "Skeleton Crew" holiday.

Those employees who wish to observe a religious holiday or another day of remembrance other than the holidays in blue boxes may do so by requesting a vacation day or by working one of the skeleton crew holidays. In accordance with the Appropriations Bill, the university must "have on hand enough personnel to carry on...public business" on all skeleton crew holidays.

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**If you have any questions, please call Human Resources at 713-500-3130, or visit the website at:**

[https://go.uth.edu/holidaycalendar](https://go.uth.edu/holidaycalendar)