Interfaculty Council Meeting Minutes
FY 2017 – November 16, 2016 – UCT-1726

Present: Dr. Gurur Biliciler-Denktas, Dr. Ryan Quock, Dr. Lanny Ling, Dr. Jake Chen, Dr. Joseph Alcorn, Dr. Joan Bull, Dr. Marie-Francoise Doursout, Dr. Veronica Gonzalez, Dr. Syed Hashmi, Dr. Heidi Kaplan, Dr. Jessica Lee, Dr. Amber Luong, Dr. David Marshak, Dr. David Volk, Dr. Ashley Clark, Dr. Cameron Jeter, Dr. Myron Arnaud, Dr. Stacy Drake, Dr. Allison Edwards, Dr. Rebecca Tsusaki, Dr. Craig Hanis, Dr. Linda Highfield, Dr. Ross Shegog, Ms. KoKo Tawaki Taylor, and Ms. Brittany Jewell

Absent: Dr. Anne Sereno, Dr. Donald Molony, Dr. Trevor Cohen, Dr. Amy Franklin, Dr. James Langabeer II, Dr. Dean Sittig, Dr. Elizabeth Scott, Dr. Frances Lee Revere, Dr. Michael Blackburn, and Mr. Eric Solberg

Guest: Mr. Charlie Figari, VP and Chief Auxiliary Enterprises Officer, UTHealth; and Mr. Forrest Johnson, Project Specialist for Care.com Program

Ex-Officio Attendees: Dr. Kevin Morano

Administrative Personnel: Ms. Terrie Schade-Lugo

I. CALL TO ORDER

Dr. Gurur Biliciler-Denktas, 2016-2017 IFC Chair, called the meeting to order at 11:55 AM.

II. INTRODUCTION OF NEW IFC MEMBER FROM SON

Dr. Denktas introduced Dr. Craig Hanis as the newest member to the IFC from the School of Public Health.

APPROVAL OF THE MINUTES

Dr. Denktas polled the members for any objections or corrections required to the minutes for October 19, 2016. Upon motion made and seconded, the minutes were unanimously approved.

III. NEW BUSINESS

Care.com

Mr. Charlie Figari, VP & Chief Auxiliary Enterprises Officer and
Mr. David Forrest Johnson, Project Manager

Mr. Forrest Johnson advised that he is the Program Manager for the Care.com program and was in attendance at the IFC Meeting to assist with increasing awareness and program participation. Care.com is a program that provides assistance, as follows:

- UTHealth partnered with Care.com Program on September 1, 2016 to assist with our work/life benefits program.
- This is a free membership for full-time benefits eligible employees to the website with access to trusted, high quality caregivers including tutors, personal assistants, dog walkers, housekeepers, nannies, senior care providers, etc.
  - The benefit is divided in two parts:
    - Self-directed search through care.com website;
      - Access is normally by subscription basis and UTHealth has provided the employees free membership to the website;
        - To gain access to the full website, you must use the “uthealth.care.com” portal, then log in with your UTHealth username and password;
    - Backup care is the second part to the benefit:
      - The co-pay for in-home child and adult backup care is $6 per hour with a 4-hour minimum;
• The co-pay per day, per child for in-center backup childcare is $10 per day per child with a family cap of $25;
• Fifteen (15) days per year for faculty and staff to use any combination of backup care. The days do not roll over to the next year, it is 15 days per year.
• Reduced Tuition Programs are offered at select in-center child care facilities, such as KinderCare, etc.
• This program is not linked to flexible spending accounts.

• Accessible from any computer or mobile phone. Care.com does have an app and UTHealth IT Security is still working on how to safeguard the university when using it. The plan is to roll it out as soon as IT approvals are completed.
• In-home childcare has contracted with two nanny agencies in the Houston area. The nannies are well-screened and go through multiple background checks, are W2 employees, and have undergone many training classes.
  o Recommended that if you intend to use the childcare services, to go ahead and fill out the application paperwork—it is available online, and that way you will be ready when the need arises.
• In-home eldercare is a home health aide that comes in to do home-health assessments.
  o Call the 800 number to enroll your elder for care.
  o One note, the care for elders includes those not living with you and even living out of state.

Questions/Discussions/Information:
• When backup care is set-up, you will be requested to enter credit card information. When the job is complete the caregiver enters in the system and your card will be charged for the services rendered.
• When you go through the care.com website, there are individuals that have posted ads and you can negotiate the rates.
• When you go through the child back up care or eldercare uthealth.care.com portal, you will receive the $6/hour rate.
• Several discussions on how many days are calculated if you have, for example, three children. If one nanny can handle the three children, then it would be a one-day charge. If you take three children to a backup childcare center, it would be one day per child and the cap would be $25.
• Concern was raised that this information has not been circulated enough. Information was provided that this has been circulated via email as well as Mr. Johnson has been conducting meetings at the schools.
  o Suggestion was to have the information circulated at the department level.
• Mr. David Forrest Johnson may be reached at 713-500-8431 (direct line) with any questions.
• This is a great benefit because the monthly membership is approximately $25/month and that is being paid for by UTHealth. It is encouraged that you sign up if you believe that you will have a need to use the services.
• Attendees expressed that they are encouraged by the ElderCare service—especially since it can be used for elderly parents living with you, or not living with you in state or even living out of state.
• A request for a “Frequently Asked Questions” was made of Mr. Johnson.
• The SIC representative voiced how the students also have children and elderly parents and would benefit from this program.

Parking
Mr. Charlie Figari
Mr. Figari advised that we are out of parking in most lots and garages, carrying waiting lists. A new lot with 250 parking spaces was purchased and made ready for parking near the Rec Center. The rate to
park at this lot is $50 per month and there is a convenient shuttle near the lot. There is another lot in the Smith Lands and the rate is $81 (with tax) to park and you may ride the train as far as the Medical School for free—as well as the bus shuttles are free. As faculty and staff hires increase, the parking is a concern. A request was made to consider operating the shuttle more frequently.

IV. UNFINISHED BUSINESS

UTFAC
No update at this time.

V. ANNOUNCEMENTS

ASSOCIATE VICE PRESIDENT ANNOUNCEMENTS

Dr. Kevin Morano

It is Annual Faculty Review season for all schools. This process has a two-fold purpose: (1) it is mandated by UT System that it be done; and (2) it is important for faculty development. All faculty should have some dedicated time with their Chair or Division Director to assess their progress for the year and discuss their goals for the future.

The Leadership Institutes are off to a great start with the first seminar being standing room only at the IMM. The first Women in Leadership seminar was held on October 20, and the next seminar is on November 17. The Emerging Leaders seminars wrapped up on November 15. Dr. Syed Hashmi attended and offered that it was a four-week seminar held every Tuesday from 8:30 AM – 3 PM. It was a very informative course speaking to leadership, how to improve yourself, how to deal with your direct reports, etc. Dr. Hashmi expressed that it will be highly beneficial for both faculty and staff to identify potential leaders for the future. Dr. Morano stated that there will be a Spring version of The Emerging Leaders and The Executive Leadership will be held once a year in the Winter. Dr. Julianne Cenac has received input that we need to find more flexibility in the scheduling and timing options. Furthermore, if we know the dates a head of time, then faculty would have up to four months to plan for the meetings. If you have any questions concerning any of the meetings, please feel free to contact Dr. Morano or Dr. Cenac.

VI. MISCELLANEOUS DISCUSSION

VII. ADJOURNMENT

A motion was made and seconded to adjourn the meeting. The meeting adjourned at 1 PM. The next IFC meeting is scheduled for Wednesday, December 14, 2016.

Respectfully submitted by Terrie Schade-Lugo on 12/12/2016.
Approved by Interfaculty Council on 12/14/2016.