Interfaculty Council Meeting Minutes  
FY 2018 – October 18, 2017 – UCT-1726

Present: Dr. Ryan Quock, Dr. Syed Hashmi, Dr. Gurur Bilociler-Denktas, Dr. Lanny Ling, Dr. Ines Moreno-Gonzalez, Dr. Joan Bull, Dr. Marie-Francoise Doursout, Dr. Veronica Gonzalez, Dr. Jessica Lee, Dr. Amber Luong, Dr. David Marshak, Dr. Donald Molony, Dr. Monica Verduzco-Gutierrez, Dr. Tiffany Champagne, Dr. Amy Franklin, Dr. Luca Giancardo, Dr. Kirk Roberts, Dr. Ashley Clark, Dr. Cameron Jeter, Dr. Ariadne Letra, Dr. Nikolaos Soldatos, Dr. Stacy Drake, Dr. Allison Edwards, Dr. Elda Ramirez, Dr. Rebecca Tsusaki, Dr. Michael Swartz, and Ms. Jacquelyn Sterling-Logan

Absent: Dr. Joseph Alcorn, Dr. Heidi Kaplan, Dr. Craig Hanis, Dr. Linda Highfield, Dr. Ross Shegog, Ms. Brittany Jewell, Dr. Michael Blackburn, and Mr. Eric Solberg

Ex-Officio Attendees: Dr. Kevin Morano

Administrative Personnel: Ms. Terrie Schade-Lugo and Ms. Yuliana Nunez

I. CALL TO ORDER
Dr. Ryan Quock, 2017-2018 IFC Chair, called the meeting to order at 11:35 AM.

II. APPROVAL OF THE MINUTES
Dr. Quock polled the members for any objections or corrections to the minutes for September 20, 2017. Upon motion made and seconded, the minutes were approved, with one abstention.

III. NEW BUSINESS

Physician Burnout Symposium
Dr. Denktas provide the attendees an overview of the Symposium held on September 25-26, 2017. Physician Burnout in academic health centers has risen steadily over the past two decades, with the majority of today’s physicians experiencing emotional exhaustion and other symptoms of job burnout. This crisis affects not only the health of individual physicians, but also patients, students, and health care delivery systems as a whole. Keynote Speakers included Christina Maslach, PhD, Professor Emerita of Psychology, University of California, Berkeley, who created the Maslach burnout inventory; and Tait Shanafelt, MD, Director, Department Program on Physician Well-Being, Mayo Clinic.

Dr. Morano advised that the mandate and charge from UT System is on physician wellness. Our first response to that charge will be on addressing physician wellness. A working group and task force will be organized at McGovern Medical School to start organizing our response. At this point, UT System has given us the charge but no direction in how to respond to the charge. The schools are to come up with the responses that they feel will work best in their local environments. We are waiting for the final version of the IFC report so that we have a good sense of the issues our faculty are facing. Dr. Morano then expressed that he would like to ask the IFC to start thinking about our own faculty response to the broader issues at all the schools for burnout, wellness, and resiliency. Everyone has different issues and we need to figure out ways to mitigate those issues.

Campus Reports:
Dr. Quock requested that each school’s governance officer provide a school report.

School of Biomedical Informatics (SBMI):
Dr. Amy Franklin

- During October 2017, the faculty governance organization will be discussing the annual review of PhD students as well as faculty peer review of teaching.
- On October 30, 2017, the John P. Glaser Health Informatics Society will award Dr. David Westfall Bates with the 2017 John P. Glaser Health Informatics Innovator Award. The John P. Glaser Health Informatics Society was established in 2016 by SBMI in recognition of the expertise and leadership of Cerner’s SVP of Population Health, John Glaser, PhD, who is a universally recognized thought leader and driving force in the health informatics field.
leader in the field of health informatics. The Society was created to recognize innovators in the field of health informatics and provide education, collaboration, and networking opportunities for the broader community of health informatics professionals, clinicians, and students.

- SBMI’s Student Governance Organization will host the first PASS Day on October 27. PASS stands for “Planning for Academic Success at SBMI.” During the event, students will work with SBMI faculty and staff to explore Health Informatics career paths and academic preparation for various pathways as well as work on résumé building via a presentation and one-on-one résumé consultations.
- SBMI is pleased to announce that SBMI Professors, Hua Xu, PhD, Zhongming Zhao, PhD, and Xiaobo Zhou, PhD, collectively have been awarded over $7 million in grant funds over the past month.

**School of Dentistry (SOD):**

- SOD welcomed a new Associate Dean and two new Assistant Deans. Dr. Lisa Cain is the new Associate Dean for Professional Development and Faculty Affairs. Dr. Ralph Cooley was named the Assistant Dean for Admissions and Student Services. Dr. Diana Keosayan will serve in the newly created position of Assistant Dean for Education and Assessment in the Office of Student and Academic Affairs.
- SOD has caught up in course schedule, post-Harvey. In addition, during Hurricane Harvey, Maintenance Leader Phillip Dugas and Electrician Perry Guillory stayed at work for five days straight (from Saturday morning on August 26 to Wednesday afternoon, August 30). Messrs. Dugas and Guillory watched over the SOD, Behavioral and Biomedical Sciences Building, the Cooley Center, and the central power plant.
- New faculty orientation starts October 26 and will continue weekly until November 9.
- Dental hygiene will now offer degree completion for any DH graduate, not only University of Texas graduates.
- Kickoff to prepare for our Accreditation site-visit (on September 24-26, 2019) will start in December 2017.
- Student research day is Tuesday, October 24.
- Friday, November 3 will be *Give Vets a Smile Day* and will go all day on the 1st floor in the SOD.
- SOD is aware that Dean Valenza went through his 6-year review this year. An email was circulated on July 17 to all faculty (full- and part-time), all students, and key staff members to respond to a survey. Responses were due July 31 and we expect to hear from Dr. Blackburn’s office in the near future.

**School of Public Health (SPH):**

- SPH is currently working on faculty performance expectations (especially in the first 3 years).
- Three-year review of policies and procedures
- A teaching track for faculty appointments is being evaluated.
- Bylaws review and potential for adding standing committees like the IFC (currently do not have any standing committees).

**School of Nursing (SON):**

- Drs. Elda Ramirez and Jing Wang inducted as Fellows of the American Academy of Nursing (FAAN).
- SON continues to lose senior faculty and therefore encouraging promotions, hiring middle faculty, and as part of that, we are assessing our scholarly proactivity internally for this next fiscal year.
- Enrollment is still strong with 1,655 students for Fall semester of which the majority continues to be graduate level; 1,024 and 631 undergraduate.
- Because of the $63M system-wide vacation accruals liability, we are being encouraged to take vacations.
• The simulation lab architectural plans were drawn up and Dr. Colasurdo has encouraged that we go back to the drawing board to ensure a sustainable product and something that will takes us well into the next decade. They are now taping into the resources at the McGovern Medical School’s telemedicine instrument labs to help us incorporate those modalities.
• The Associates Degree Family Nurse Practitioner program starts next year, the curriculum has been developed with $20,000 raised and donated towards the program.
• Challenges continue to be graduates seeking employment some of the impacts are oil prices and Hurricane Harvey.
• SON’s academic partnership with Memorial Hermann is complete and we have an advisory council member who is serving on our board.

McGovern Medical School (MMS): Dr. Monica Verduzco-Gutierrez
• The Faculty Senate and Administrative Council have voted on revisions to the MMS Bylaws with last revisions being finalized.
• Currently are in the midst of a busy interview season with over 5,000 applicants, 838 applications considered, and 342 interviewees.
• Faculty Affairs is investigating issues regarding physician wellness.
• Gerard Francisco, MD, Chair and Professor of Physical Medicine and Rehabilitation, was elected to the National Academy of Medicine.

Graduate School of Biomedical Sciences (GSBS): Dr. Lanny Ling
• Changes in tuition and fees are being considered for the next five years. The tuition and fees for Fall 2018 will remain unchanged.
• The Graduate Student Education Committee has discussed creating a fund to sponsor UTHealth-housed GSBS students whose advisor experiences a funding gap.

UT FAC Updates: Dr. Ryan Quock and Dr. Gurur Biliciler-Denktas
Drs. Ryan Quock and Gurur Biliciler-Denktas advised that they attended the UT System Faculty Advisory Council (UT FAC) Meeting at the end of September. This group meets three times each year (September – January – April) for two days, where all the academic and health science centers come together. Each UT System institution, through its faculty governing bodies, selects two designated representatives and an alternate to attend the FAC. For UTHealth, the IFC Chair and Past-Chair are the regular members with the Chair-Elect being the alternate. UT MD Anderson has their own representative.

There are three subcommittees of the UT FAC:
• Academic Affairs and Faculty Quality subcommittee is tasked with examining the appointment of non-tenured faculty, and making recommendations regarding the role of non-tenured faculty in university life
• Governance subcommittee is tasked with making recommendations for best practices for operating policies related to Regents’ Rule 31006, Academic Workload Requirements
• Health Affairs subcommittee is tasked with formulating reports stemming from “think-tank” working groups at the Physician Burnout Symposium

IFC Subcommittees for FY 2018 Dr. Quock
Dr. Quock thanked the members for being responsive to the request and thanked Drs. Molony and Swartz for moving to a subcommittee to ensure representation, campus wide, and advised that time would be allotted for the subcommittees to meet in groups at the end of the IFC Meeting.
Faculty Status, Rights, and Responsibilities Subcommittee Charge: Assess and report on mechanisms in place at each school regarding appointment to new positions (both faculty and administrator) and promotion/tenure, with faculty involvement and input as part of the mechanisms in mind.

Governance and Academic Affairs Subcommittee Charge: Assess and report on status of honor code policies at each school, including key components of each policy as well as efficacy. Make recommendation regarding possible university-wide honor code policy.

Administrative Affairs Subcommittee Charge: Assess and report on status/process of annual Faculty Development Plan & Activity Report at each school. Issues, such as relevancy of timing of Faculty Development Plan to faculty member trajectory and purposes that Activity Report evaluation are utilized for, should be explored. Travel guidelines for each school.

TF Burks Award Selection Committee for FY 2018

Dr. Quock thanked the IFC members who volunteered for the Burks Award Selection Committee for FY 2018. The committee is as follows:

Ashley N. Clark, DDS, UTHealth School of Dentistry
Ines Moreno Gonzalez, PhD, UTHealth Graduate School of Biomedical Sciences
Veronica M. Gonzalez, MD, McGovern Medical School at UTHealth
Tiffany Champagne Langabeer, PhD, UTHealth School of Biomedical Informatics
Rebecca L Tsusaki, PhD, UTHealth School of Nursing
Linda Highfield, PhD, UTHealth School of Public Health
Ms. Brittany Jewell, UTHealth Graduate School of Biomedical Sciences, SIC Representative
Mr. Jingcheng Du, UTHealth School of Biomedical Informatics, SIC Representative
Ms. Jennifer Velasquez, School of Nursing at UTHealth, SIC Representative

IFC Bylaws

Dr. Quock advised that the IFC Bylaws reviewed and approved August 27, 2017 have been formally filed with UT System’s Office of General Council.

University Faculty Tribunal Panel

Dr. Quock advised that the IFC is charged with choosing the delegates for the University Faculty Tribunal Panel—which do not have to be members of the IFC. The Faculty Tribunal Panel: HOOP 133 – Faculty Termination, requires that a faculty tribunal panel be set up as a standing panel to permit the President to draw from when a situation arises. For FY 2018, the IFC is charged with deciding on two new members. Dr. Quock asked that IFC members email Terrie or himself with nominations. Once nominations have been received, a confidential electronic poll will be circulated for IFC members to select nominees to fill the two open panel positions.

IV. UNFINISHED BUSINESS

IFC Attendance Policy

Dr. Quock provided a reminder to the IFC membership regarding the IFC Bylaws, Article 3, Membership, Section 6: Loss of IFC Appointment.

Any member of Interfaculty Council, other than ex officio, who is absent from three consecutive or four total regular/special meetings during an academic year shall forfeit their
position and be replaced by another representative of the school using the procedures for filling vacancies in Section 5 of these bylaws. The Secretary of the IFC shall monitor attendance and implement loss of appointment procedures on behalf of the Chair. A member may select another faculty member to represent him/her at a meeting; however, an alternate representative may be used for no more than three IFC meetings per year.

VI. ANNOUNCEMENTS

Associate Vice President Announcements

Dr. Kevin Morano

Dr. Morano announced the President Scholar Winners for Research, Teaching, and Clinical Service. This year, we have two winners for the teaching award. The winners are as follows:

Research:
- Deanna M. Hoelscher Ph.D., RDN, LD, CNS, FISBNPA, UTHealth School of Public Health

Teaching:
- Donald A. Molony, Jr., M.D., McGovern Medical School at UTHealth

Clinical Service:
- Carmel B. Dyer, M.D., AGSF, FACP, McGovern Medical School at UTHealth

VII. MISCELLANEOUS DISCUSSION

None.

VIII. ADJOURNMENT

A motion was made and seconded to adjourn the meeting. The meeting adjourned at 12:46 PM and the subcommittee until 1:10 PM. The next IFC meeting is scheduled for Wednesday, November 15, 2017.

Respectfully submitted by Yuliana Nunez on 11/06/2017

Approved by Interfaculty Council on 11/15/2017.