SUPPLEMENTAL SUMMARY FOR THE FY2011 ANNUAL HUB REPORT
AGENCY NO. 744

This supplement to the Fiscal Year 2011 Annual (9/01/10 to 08/31/11) Historically Underutilized Business Report presents a more comprehensive review of the University of Texas Health Science Center at Houston’s (UTHSC-H) efforts that are not currently recognized in the existing TPASS reporting format.

Among our inreach efforts, we: 1.) identified HUB contracting and subcontracting opportunities through one-on-one communication with buyers; 2.) organized catalog and calendar distribution shows at four schools to promote HUB office supply vendor; 3.) met bimonthly with our HUB Advisory Group to communicate HUB Program information throughout the UTHSC-H community; 4.) met with the President of UTHSC-H to update him on the progress of the HUB program; 5.) profiled twelve (12) new HUB vendors on the Procurement Services website as well as scheduled events for them to present on campus; 6.) organized annual HUB vendor fair featuring nineteen (20) HUB vendors; 7.) presented new HUB vendors at the Medical School Department Manager’s meeting as well as the University Classified Staff Council’s meeting; and 8.) sent an informative email each month to all administrative new hires introducing them to Procurement Services and the HUB program.

The HUB Program was actively involved in pre-bid conferences and assisted prime contractors to find certified HUBs as subcontractors. UTHSC-H supports minority and woman-owned businesses through outreach efforts including participation in: 1.) monthly Greater Houston Business Procurement Forum meetings; 2.) the Small Business Administration’s Matchmaking Event at the Houston Community College System; 3.) the Houston Minority Supplier Diversity Council’s Annual EXPO; 4.) Government Procurement Connections; 5.) Women’s Business Enterprise Alliance EXPO; 6.) sponsoring two (1) mentor protégé relationships and organizing a third relationship; and 7.) attending SBA Quarterly meetings as well as Texas University HUB Coordinators Alliance (TUHCA) meetings.

UTHSC-H, as a healthcare and research institution, must contract for goods and services in specific categories for which there is minimal or no HUB availability. We continue to research HUB potential in these areas, however, some non-availability continues. These areas include medical/laboratory products, chemicals, blood and blood products. During this fiscal year UTHSC-H had approximately $20.8 million in expenditures for blood and blood products.

Richard Rawson
Director of Purchasing
University of Texas Health Science Center at Houston
**SUPPLEMENTAL REPORTING FORM**

**BUSINESSES PARTICIPATING IN STATE BOND ISSUANCES**  
(Applicable to State of Texas Bond Issuers Only)  
Fiscal Year 11 Reporting Period: Annual

Agency Name: University of Texas Health Science Center at Houston  
Agency Number: 744

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<thead>
<tr>
<th>Ethnic &amp; Gender Categories</th>
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<th>HI</th>
<th>AI</th>
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<td>HUBs participating in state bond issuances</td>
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**NUMBER OF BIDS AND/OR PROPOSALS RECEIVED**  
(Applicable to ALL state agencies and institutions of higher education)

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**NUMBER OF CONTRACTS AWARDED TO HUBS**  
(Applicable to ALL state agencies and institutions of higher education)

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Authorized Signature:  
Phone Number: 713-500-4862

Printed Name: Shaun A. McGowan  
Title: Manager, HUB and Small Business Program  
Date: 09/01/10

AI = Native American  
AS = Asian Pacific  
BL = Black  
HI = Hispanic  
WO = Woman  
F = Female  
M = Male

Revised 01/03