

POSTDOCTORAL ANNUAL EVALUATION

UTH HOOP policy 122 states “The faculty mentor is responsible for providing an annual review of the PRF’s training progress and direction.” Below is a tool to assist faculty members to meet requirement.

(To be completed by the faculty mentor and reviewed with the Postdoctoral Research Fellow)

Postdoctoral Research Fellow: _____

Department: _____

Postdoc Start Date in lab: _____

Faculty Mentor/PI: _____

Date of evaluation: _____

Research Skills

	Excellent	Good	Satisfactory	Fair	Poor	Developing
Progress on current project(s)						
Ownership of project(s) & shows initiative						
Familiarity with literature						
Develops innovative ideas						
Logically designs & executes experiments						
Interprets data accurately						
Analyzes results vigorously						

Comments:

Postdoctoral Research Fellow: _____

Faculty Mentor/PI: _____

Communication Skills

	Excellent	Good	Satisfactory	Fair	Poor	Developing
Written communication skills						
Oral communication skills						
Presentation skills						

Comments:

Interpersonal Skills

	Excellent	Good	Satisfactory	Fair	Poor	Developing
Cooperates effectively with others						
Adapts to changing work demands						
Effectively manages time						

Comments: