NIH & CPRIT PROGRESS REPORTS DUE IN September, 2018:

Progress reports are due to SPA at least seven (7) calendar days prior to the deadline listed below to allow time for SPA to review and submit.

<table>
<thead>
<tr>
<th>Grant #</th>
<th>PI Name</th>
<th>Grant Title</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIH - None</td>
<td></td>
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<tr>
<td>CPRIT - 4th Quarter, 2018</td>
<td></td>
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<tr>
<td>PP170046</td>
<td>CUCCARO, PAULA</td>
<td>EVIDENCE-BASED CANCER PREVENTION SERVICES</td>
<td>9/15/2018</td>
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<tr>
<td>PP160047</td>
<td>SAVAS, LARA</td>
<td>COMMUNITY BASED PROGRAM TO INCREASE BREAST AND CERVICAL CANCER SCREENING</td>
<td>9/15/2018</td>
</tr>
<tr>
<td>PP140183</td>
<td>VERNON, SALLY</td>
<td>HPV VACCINATION PEDI CLINICS</td>
<td>9/15/2018</td>
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</tbody>
</table>

SPONSOR ANNOUNCEMENTS:

NIH Progress Reports (RPPRs) now allow decimals when reporting effort on the all personnel report. NOT-OD-18-202 states that the previous rounding to a whole number “contributed to significant inaccurate reporting when a PD/PI has contributed 20% effort or 2.4 calendar months, and the previous system feature rounded effort down to 2 calendar months”.

NIH clarified the distinction between a fixed-amount subaward and a fixed-rate subaward. A fixed amount subaward allows the total amount to be negotiated up front. These are used to pay for work completed and are not based on effort/hours or expenses incurred. Fixed-price agreements require prior approval from NIH. A fixed-rate agreement is commonly used by clinical trial coordinating centers to pay sites based on enrollment and/or visits completed. The total to be paid to the site is likely unknown when entering into the contract. Fixed-rate agreements do not require prior approval from NIH.

SPA PROCESS AND FORMS UPDATES:

Clinical Trial Accounting Changes take effect 9/1/2018

Indirect Costs on industry sponsored clinical trials (fund 57001 only) will be assessed on revenue instead of expense. Each time a payment is received, the system will generate a corresponding indirect cost expenses of 30%. This new process will allocate Indirect Cost Revenue to the schools and departments in a timely manner and the fund balance reflected will be a true balance available to the principal investigator.

Salary charges to Industry sponsored clinical trials (fund 57001 only) will be done via a monthly journal entry instead of effort allocation. Clinical Trials will be charged salaries and benefits based on the study budgets as revenue is received each month. There are several benefits to this new process:
- Eliminates the 2% effort requirement for faculty,
- Eliminates and all effort report for industry sponsored clinical trials,
- Bases clinical trial staff in one project, eliminating the need to process PASS transactions to charge studies,
- Accurately assesses salaries to studies based on work completed, and
- Streamlines the closeout process.

However, it is important for departments to accurately budget clinical trials by fairly estimating the hours needed per visit per staff member.
Please see the **URA 8.22.18 PowerPoint Presentation** (starting on slide 16) for additional details of these two changes on the SPA website.

**SPA ANNOUNCEMENTS:**

*The new and improved SPA website will launch in September.* Navigation is simplified, all content has been updated, and all forms are in one place. Here is a sneak peek:

![SPA Website Screenshot](image)

**REMINDERS, TIPS AND TRICKS:**

The **transition from proposal self-submit to SPA submit** is at the halfway point and SPA has geared up for the remaining departments to transition in October and November. Some reminders for these large deadlines:

- Science attachments include only: Research Strategy, Abstract, Specific Aims, and References.
- All other attachments are due to with the initial proposal submission to SPA, 10 days before the sponsor deadline.
- Make sure all biosketches conform to the formatting rules. Biosketches take the longest to review and correct and slow down to review process for everyone:
  - A maximum of 4 publications are allowed per personal statement and scientific contribution
  - Research support section cannot include effort or funding amounts
  - Active research projects cannot have an end date that has passed
  - Completed research projects must have been completed within the past three years
- Allow time for SPA review and system error check. Proposals received very late are at a much higher risk for not passing error check or being withdrawn by sponsor and not advancing to scientific review.

**EDUCATIONAL OPPORTUNITIES:**

*Visit NIH's Virtual Learning website.* All webinars and videos are free. Registration is required for live webinars.